



Show Rules

Show Date/Time: Saturday, November 14, 2020 from 9:00 a.m. – 3:00 p.m.

Place: Mineral Wells Elementary School

Set Up Time: Friday, November 13th from 6:30 p.m. – 8:30 p.m. or Saturday, November 14th from 7:00 a.m. – 8:45 a.m. **[NO EARLY ARRIVALS]** Must be completely set up by Saturday, November 14th at 8:45 a.m. and remain open until 3:00 p.m. closing time, unless special permission is given by coordinator.

Cost: Cost: \$30.00 per space. Additional \$5 for electric. We require no commission on sales. Spaces in gym and cafeteria are 8' x 6'. Hall spaces are 15' x 3' and you must sit beside your table. Please plan your space to include your tables, displays and sitting area. We also have some outside spots available should this type of space better fit your product. Crafters must bring their own tables, chairs and extension cords. **DO NOT MAIL CASH.** We require no commission on sales. Each exhibitor is responsible for their own taxes.

Booth Appearance: Display tables should be covered with an appropriate table covering. You may use a table skirt to cover under-stock and boxes. A backdrop or makeshift screen may be used for displaying crafts.

Crafts: Local hand-made crafts preferred. We ask that exhibitors not sell food or beverage items that are intended to be consumed at the craft show. All items displayed should be tasteful. Show coordinator reserves the right to request that inappropriate items be removed.

Wifi: Wifi is not very good within the building, especially cafeteria. If you plan to use credit card processing, you may need to move toward the doors or outside to get a signal.

Clean up: Exhibitors are responsible for taking down their own booth and cleaning their area. All booths must be cleaned up and removed by 5:30 p.m. Failure to do your part may exclude you from future shows.

Lost or stolen merchandise: Mineral Wells School or the Show organizers will not be held responsible for lost or stolen merchandise.

Registration Deadline: October 31, 2020. Deadline for returning vendors who wish to reserve the same space as last year is September 1, 2020.

Kitchen: Mt. Zion Church will be operating the kitchen selling doughnuts, hot dogs, baked goods, chips and drinks.

Cancellation Policy: No money will be refunded after October 31, 2019.

Show Coordinator: Lois Scott (304) 488-0133

